

FNAHR

Employment Law & Human Resources Services

FNA Insurance Services helps you navigate the complex maze of employment law. Three levels of human resources law and consulting services are available to support your organization and reduce risk.

Stay up-to-date. Be Prepared. Discover the full array of services available from FNAHR.

SERVICE	BENEFITS	FNAHR 100	FNAHR PLATINUM HR	FNAHR PLATINUM PLUS
Unlimited telephone and email consultations with HR consultant	<ul style="list-style-type: none"> ○ Answers and advice on all HR matters from expert human resources consultant ○ Help with investigations 	✓	✓	✓
Unlimited access to online forms library at www.guardian-hr.com	<p>Examples of available forms:</p> <ul style="list-style-type: none"> ○ Job applications ○ Employment contracts ○ FMLA compliance guide, notices and letters ○ ADA compliance guide ○ Employee performance evaluations ○ Arbitration agreements ○ Severance agreements ○ Confidentiality agreements 	✓	✓	✓
24/7 unlimited access to online HR training programs at www.guardian-hr.com	Over 75 courses available including state mandated harassment prevention training for employees in New York	✓	✓	✓
Email HR Alerts	FNA HR will keep you informed of changes in employment law and HR practices.	✓	✓	✓
Employee handbook	Custom employee handbook for all 50 states		✓	✓
Annual detailed HR audit	You will receive this form with the introductory email from your HR Consultant. Simply complete the audit and send it back to your consultant.		✓	✓
HR document creation	Unlimited review, preparation and/or creation of any document		✓	✓
High level audit	Basic audit	✓		

SERVICE	BENEFITS	FNAHR 100	FNAHR PLATINUM HR	FNAHR PLATINUM PLUS
Unlimited telephone and email consultations with employment attorneys	<ul style="list-style-type: none"> ○ Confidential communications ○ Unlimited legal opinions 			✓
Unlimited employment law document review, edits, and creation	Unlimited legal document review, edit, and preparation, including but not limited to: <ul style="list-style-type: none"> ○ Legal letters ○ Employment contracts ○ Job descriptions ○ Performance reviews ○ Leave documentation 			✓
Cost Per Year, Per Client		\$350	\$720	\$1200

FNAHR services are provided by Guardian HR, a leading provider of employment law and human resources support service for businesses of all sizes.

Additional Value Add Services

Onsite HR Services

- Cost for onsite HR services and HR placement is available at Guardian HR's low guaranteed pricing of \$85/hr.

Onsite Legal Services

- Regular hourly fee for Guardian HR employment attorneys is \$400, the FNA client rate is \$300.

Sexual Harassment Prevention Training:

- 2-hour onsite sexual harassment training for management is regularly \$995; the FNAHR client price is \$895.
- Staff training is regularly \$795; the FNA client price is \$695.

Stand-alone Handbook Creation or Review:

- Create or update an employee handbook without being an FNAHR member for a flat fee of \$1500

Talk to your FNA advisor about the full array of compliance support services available from FNA Insurance Services. **Contact Us.**